QUALITY POLICY.

The purpose of the Quality Management System is to ensure that the services provided to its customers consistently meet or exceed their expectations. The company operates a system that regularly evaluates its processes and customer needs, and has set quantifiable objectives with plans in place to ensure that they are reviewed year on year for improvement.

It is the policy of Novus Altair to maintain, on a continual basis, an effectively managed Quality Assurance programme, which will assure customers and interested parties that the services supplied or received conform to the laid down procedures or disciplines of the company, and which will ensure that the customers needs and expectations are fully met.

The management of the company is firmly committed to the systems, procedures and controls, and the total participation of all personnel is mandatory.

The Director is entrusted with the authority and responsibility for the control of the Quality and to ensure that all legal and regulatory requirements are met such as Health & Safety at work and any other applicable requirement.

Company management personnel cannot be over-ruled on matters of Quality, and in case of differences of opinion on Quality matters, have the responsibility to refer such items to the Director or his representative for resolution.

This policy of Quality Assurance is in place to ensure that the overall organisational objectives of the company are met. The objectives of this company are to ensure that the best possible services are supplied to the company's valued clients, and that the company is able to meet customer needs and requirements as effectively and efficiently as possible.

One organisational objective is to ensure that all requirements of the documented management system that meets the requirements of ISO 9001:2026 are performed in a managed methodical way. It is also ensured that the system is fully understood and implemented correctly throughout the company.

It is the intention of the Directors that this policy along with all other policies will be reviewed on an annual basis at the management review meeting.

Signed Adnan Niazi

Date of Issue 23/10/26

Version 2.3